Welcome!

PaperPort is a paper management software package that helps you organize, access, share, and manage documents and image files on your personal computer.

Designed for home and business use, PaperPort provides all the basics of desktop organization in one easy-to-learn and easy-to-use program.

PaperPort's large, clear thumbnails allow you to visually organize, retrieve, and use your scanned documents, Word files, spreadsheets, PDF files, and digital photos.

PaperPort's editing tools ensure your scanned documents will look great while the annotation tools let you add notes and highlights to any scanned image.

Learning to use PaperPort

To help you learn how to use PaperPort, you'll find a wealth of information in our:

- PaperPort online Help
- Getting Started Guide
- PaperPort Release Notes
- ScanSoft Knowledge Base

Know all the tips and tricks!

The *PaperPort online Help* includes comprehensive information on features, concepts, tunable options, and step-by-step procedures.

A special booklet in the online Help, entitled "Tips and Tricks!", helps you learn how to use PaperPort to your upmost advantage at home and in the office. Online Help is available at all times. Just click PaperPort Help on the Help menu.

Read all about what you can do

Read the *Getting Started Guide* to find out what you can do with PaperPort. This guide provides an overview of all PaperPort features. Simply select User's Guide on the Help menu to view the guide as an online PDF file.

Understand all the important details

The *PaperPort Release Notes* provide important information about this software release of PaperPort. Use it to reference system requirements, installation steps, and resolutions to known issues. You can find it in the Samples folder that is provided with PaperPort or you can access it on the PaperPort Help menu at any time.

Discover a wealth of information on the ScanSoft web site

The *ScanSoft web site* provides a wealth of information about your PaperPort software, including Frequently Asked Questions, Technical Notes, software updates, and more! Refer the PaperPort Knowledge Base for information related to a particular concern or to find answers to a specific question.

To launch your web browser and go directly to the ScanSoft web site, select ScanSoft on the Web on the Help menu.

Thank you for using PaperPort software!